



AUTHORITY AND AMENDMENTS-SECTION 200

NUMBER: 202

SUBJECT: COMMUNICATION & DISTRIBUTION OF A NEW OR AMENDED POLICY

LAST REVIEWED: 3/30/2018; 3/24/2023

EXECUTIVE COMMITTEE APPROVAL: 4/2/2018; 4/3/2023

BOARD APPROVAL: 5/16/2018; 5/17/2023

(PRINTED COPIES ARE FOR REFERENCE ONLY. PLEASE REFER TO THE ELECTRONIC COPY FOR THE LATEST VERSION.)

202.1 – POLICY

1.1 – Institutional New or Amended Policy

Upon approval of a new or amended policy by the College Board of Trustees, the policy or amendments will be added to Mountainland Technical College’s official policies available on the MTECH Website.

1.2 – Departmental or Program-specific New or Amended Policy

It is the responsibility of the department director, faculty, and staff to promulgate the new policy or amendments to employees or students under their supervision. This communication may include an update to the MTECH website, Student Handbook, Employee Handbook, or any program-specific handbooks, orientations, syllabi, or other documents as appropriate.