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## ADMISSION BY EXCEPTION POLICY

STUDENT SUPPORT | 600.604A

### Last Evaluation

10/13/2025

### Executive Staff Approval

11/10/2025

### Board Approval

12/17/2025

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## 1. Policy Purpose

The purpose of this policy is to outline any exceptions that can be granted for the admission of students, in compliance with Council on Occupational Education (COE) Standard 10.A.11.

Mountainland Technical College (MTECH) does not accept students by exception to its admissions policy. All students must satisfy entrance requirements. MTECH does not accept Ability to Benefit students.

## 2. Definitions

**Admission by Exception** - a formal process that allows an applicant who does not meet the standard admissions requirements to still be considered for enrollment.

**Ability to Benefit** - Ability to Benefit (ATB) allows a student without a high school diploma or equivalency to receive Title IV student financial aid to pay for postsecondary education and training if they are enrolled in a career pathway program.

**Council on Occupational Education (COE)** - Mountainland Technical College's (MTECH's) accrediting body.

## 3. References

**Council on Occupational Education Handbook of Accreditation (2025 Edition),**  
Standard 10.A.11

MTECH 600.604 Admissions Policy

#### 4. Policy

- 4.1 Mountainland Technical College (MTECH) does not admit students by exception. All applicants must meet the established institutional and program-specific admissions requirements in order to be eligible for enrollment.
  - 4.2 The college's admissions standards are designed to ensure that all students possess the knowledge, skills, and abilities necessary to successfully complete their chosen programs and achieve employability within their respective industries. As such, MTECH does not make exceptions to age, educational attainment, prerequisite, or other established admissions criteria.
  - 4.3 This policy supports MTECH's mission to enhance the employability of individuals through market-driven career and technical education and ensures compliance with accreditation standards established by the Council on Occupational Education (COE).
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#### 5. Evaluation History

Last Evaluation	Executive Staff Approval	Board Approval
3/1/2018	3/12/2028	3/21/2018
4/17/2019	4/29/2019	5/15/2019
6/2/2020	6/15/2020	8/19/2020
7/27/2021	8/2/2021	8/18/2021
9/16/2022   no changes	9/19/2022	
5/5/2023	5/8/2023	5/17/2023
1/4/2024	1/8/2024	1/17/2024
10/13/2025	11/10/2025	12/17/2025