



## **TRANSFER PROCEDURES – COSMETOLOGY, MASTER HAIR DESIGN, MASTER BARBER, AND NAIL TECHNICIAN**

STUDENT SUPPORT | 600.605B

### **Last Evaluation**

12/10/2025

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### **1. Procedure Statement**

Mountainland Technical College's Transfer Procedures for the Cosmetology, Master Hair Design and Master Barber, and Nail Technician programs explain how students may transfer into the program from another Utah technical college with prior hours and have coursework evaluated for credit

### **2. References**

MTECH 600.605 *Registration And Transfer Of Coursework Policy*

MTECH 600.605 *Registration and Transfer Procedure*

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### **3. Procedure**

- 3.1 Providing there is space available, transfer students may enroll in the MTECH Cosmetology, Master Hair Design and Master Barber, and Nail Technician program and receive credit for prior instructional hours earned at another State of Utah Technical College. All courses completed at another institution will be counted toward program completion.

Admission steps for external transfer students from a State of Utah Technical College:

- 3.1.1 Students must complete the application and testing required for admission.
- 3.1.2 Students must provide Student Services an official transcript and service count documentation from the previous institution.

- 3.1.3 Once transcripts and service counts are reviewed, student services will notify student of the credit transferred.
  - 3.1.4 Student Services will notify all students, who have requested information for a specific course, of any open space that may become available, through email.
  - 3.1.5 Student registration will be given to the first person to contact Student Services, register and pay all course tuition and fees.
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#### **4. Revision History**

Last Evaluation
8/29/2022
12/10/2025