



STUDENT CODE OF CONDUCT POLICY

STUDENT SUPPORT | 600.616

Last Evaluation

10/20/2025

Executive Staff Approval

10/20/2025

Board Approval

[insert date]

1. Policy Purpose

The Student Code of Conduct outlines the expectations for behavior, professionalism, and integrity at Mountainland Technical College (MTECH) for all students.

The Code of Conduct is rooted in MTECH's Mission, Vision, and Values to foster a positive and safe learning environment, prepare students for the workforce, and promote respect, integrity, and accountability.

2. Definitions

Disruptive Behavior - Behavior that interferes with the learning environment, teaching process, or normal operations of the college.

3. References

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq.

Family Educational Rights and Privacy Act of 1974 (FERPA), 20 U.S.C. § 1232g; 34 CFR Part 99 (600.601)

Higher Education Amendments Act of 1972, Title IX, 20 U.S.C. §§ 1681-1688

Related MTECH Policies and Procedures - Appendix A

4. Policy

4.1 Core Principles

- 4.1.1 Respect for Others – Demonstrating civility, inclusion, and professionalism.
- 4.1.2 Integrity – Upholding academic honesty and ethical behavior.
- 4.1.3 Safety – Complying with all campus safety regulations and program-specific safety protocols.
- 4.1.4 Responsibility – Being accountable for one's actions, attendance, and the proper use of college resources.

4.2 Student Rights

Students at MTECH have the right to:

- 4.2.1 A safe, respectful, and inclusive learning environment.
- 4.2.2 Academic freedom and freedom of expression (within legal and professional boundaries).
- 4.2.3 Due process in disciplinary matters (MTECH Policy 600.623).
- 4.2.4 Access to resources, including academic counseling, disability services (ADA compliance- MTECH Policy 600.614), and grievance procedures (MTECH Policy 600.608).
- 4.2.5 Protection from discrimination and harassment as outlined in Title IX and Discrimination Policy (MTECH Policy 300.304).
- 4.2.6 Financial aid transparency to understand and access details about financial aid as found on our webpage and MTECH Policies 800.806, 800.811, and 800.813.
- 4.2.7 Academic privacy and access to records as outlined in the Family Educational Rights and Privacy Act (FERPA) and MTECH Policy 600.601 and Procedure 600.601.

4.3 Student Responsibilities

Students are responsible for:

- 4.3.1 Meeting academic and attendance requirements (MTECH Policy 600.611).
- 4.3.2 Maintaining academic integrity (MTECH Policy 600.617).

- 4.3.3 Following program-specific dress codes and safety standards as outlined in the course syllabus.
- 4.3.4 Respecting the rights, property, and safety of others.
- 4.3.5 Complying with local, state, and federal laws.

4.4 Standards of Conduct

Prohibited conduct includes, but is not limited to:

- 4.4.1 Academic Misconduct
 - 4.4.1.1 Cheating, plagiarism, falsification, or aiding others in misconduct.
- 4.4.2 Behavioral Misconduct
 - 4.4.2.1 Harassment, discrimination, bullying, or threats.
 - 4.4.2.2 Physical harm or threats of harm.
 - 4.4.2.3 Disruptive classroom or campus behavior.
- 4.4.3 Substance Use Violations
 - 4.4.3.1 Possessing, using, distributing, or being under the influence of alcohol, illegal drugs, or controlled substances on any MTECH campus (Drug and Alcohol-Free Campus Policy) or at any MTECH supervised or sponsored off-campus activity, including work-based learning activities.
- 4.4.4 Technology Misuse
 - 4.4.4.1 Unauthorized access to college systems.
 - 4.4.4.2 Accessing pornography or inappropriate material via college networks.
- 4.4.5 Property Violations
 - 4.4.5.1 Theft, vandalism, or misuse of college property or equipment.
- 4.4.6 Professional Standards
 - 4.4.6.1 Failure to comply with industry-specific conduct or clinical and externship site rules.

5. Disciplinary Procedures: Non Due Process

When the alleged violation does not merit possible dismissal from the College with the exception of academic dishonesty:

- 5.1 *Step 1: Reporting* - Any suspected violation should be reported to the Program Director, instructor, or MTECH Security.
- 5.2 *Step 2: Investigation* - Relevant facts are gathered, and the student is informed of the alleged violation.
- 5.3 *Step 4: Determination & Sanctions* - Outcomes are based on severity, intent, and prior conduct record.
- 5.4 *Step 5: Appeal* - Students may appeal according to the appeal for policy variance if they believe the procedure taken was in violation of an MTECH policy.

6. Disciplinary Procedures: Due Process

When the result may end in dismissal from the College and is not related to academic dishonesty:

- 6.1 *Step 1: Reporting* - Any suspected violation should be reported to the Program Director, instructor, or MTECH Security.
- 6.2 *Step 2: Investigation* - Relevant facts are gathered, and the student is informed of the alleged violation.
- 6.3 *Step 3: Meeting / Hearing* - The student is given an opportunity to respond and present information.
- 6.4 *Step 4: Determination & Sanctions* - Outcomes are based on severity, intent, and prior conduct record.
- 6.5 *Step 5: Appeal* - Students may appeal if specific conditions occur, per MTECH Policy 600.623 (Due Process).

7. Possible Sanctions

- 7.1 Verbal or written warning.
- 7.2 Student Success Plan or probation.
- 7.3 Restitution for damages.
- 7.4 Suspension from class or program.
- 7.5 Dismissal from MTECH.

7.6 Referral to law enforcement when applicable.

7.7 Restricted access to specified areas on campus

8. Support Resources

8.1 Academic Counseling – Guidance on educational challenges and ADA accommodations.

8.2 Career Services – Job placement, resume help, interview preparation.

8.3 Mental Health Resources – Referral to local and campus-based supports.

8.4 Safety & Security – Reporting and prevention resources.

9. Review and Revision

9.1 The MTECH Executive Staff and Board of Trustees will review this policy annually to ensure compliance with federal, state, and accreditation standards.

10. Evaluation History

Last Evaluation	Executive Staff Approval	Board Approval
10/20/2025	10/20/2025	

Appendix A - Related MTECH Policies and Procedures

600.601 Student Privacy and Access of Records Policy

600.601 Student Privacy and Access of Records Procedure

600.617 Cheating Policy

600.611 Progress and Attendance Policy

600.614 Students with Disabilities Policy

600.623 Student Due Process Policy

600.608 Student Grievance Policy

300.304 Title IX and Discrimination Policy

600.621 Drug and Alcohol-Free Campus

800.806 Satisfactory Academic Progress

800.811 Veteran Student Financial Aid Eligibility Policy

800.813 Scholarship Deferral Request Procedure